



## **MEMBERSHIP RENEWAL AND VALIDATION OF CATERING BADGES**

**Year 2026**

**IMPORTANT : KEEP YOUR BADGE**

In November 2025, CESFO will carry out its annual membership renewal and complete update of its membership database. This operation, which is essential for your employer to cover the sliding scale rates in restaurants, will result in the issuance of an annual certificate confirming your administrative status. This certificate will serve as proof in the event that you lose your badge.

**You will find the terms and conditions of this operation on the reverse side of this sheet.**

The Comité d'Entraide Sociale de la Faculté d'Orsay is a non-profit organisation that manages several areas: staff restaurants, childcare at the Centre de Loisirs Éducatifs, and various cultural activities including ticket sales for the cinema, access to the Orsay swimming pool, the Complexe de Bures, etc., as well as activities such as choir, orchestra, art history, visual arts, photography club and rental of the Aubette estate. You can find all the information about these activities on the CESFO website: [www.cesfo.fr](http://www.cesfo.fr)

To access catering and other activities, you must be an employee of one of the partners that have signed the agreement, including Paris-Saclay University, the French National Centre for Scientific Research (CNRS), the National Institute for Agricultural Research and the Environment (INRAE), the National Institute of Health and Medical Research (INSERM), the Curie Institute including the proton therapy centre, the Institut d'Optique Graduate School (IOGS), the National Institute for Research in Computer Science and Control (INRIA), and Sorbonne University.

It is essential to join the association by paying a membership fee of €10.00, which enables your association and cultural activities to operate.

In order to send you your renewal certificate and keep you informed of CESFO news, we require your email address and your authorisation to use it, in accordance with CNIL regulations.

### **WARNING!**

**From Monday 19 January 2026, members who have not updated their membership will be charged the external rate.**

For further details or enquiries, please contact:

**CESFO accounting**

☎ 01 69 15 65 89

✉ [caisses.cesfo@universite-paris-saclay.fr](mailto:caisses.cesfo@universite-paris-saclay.fr)

You can also visit the CESFO website: [www.cesfo.fr](http://www.cesfo.fr)

To report any issues, you may also contact the Vice-President of Restaurants at CESFO:

[secretariat-cesfo.asso@universite-paris-saclay.fr](mailto:secretariat-cesfo.asso@universite-paris-saclay.fr)

## TERMS AND CONDITIONS FOR ONLINE RENEWAL

To renew your membership, please send an email to the following address: **caisses.cesfo@universite-paris-saclay.fr**.

⚠ **In order for your renewal request to be processed, your CESFO account must be topped up.**

✚ **For staff members of Paris-Saclay University and the CNRS**

**Your message must include:**

- Direct debit authorisation. This document can be downloaded from the CESFO website.
- Your badge number, surname, first name and e-mail address.

✚ **For agents of other organisations that are signatories to the catering agreement**

(INSERM, INRAE, Institut Curie, Proton Therapy Centre, Institut d'optique Graduate School, INRIA, etc.):

- The form, which can be downloaded from the website [www.cesfo.fr](http://www.cesfo.fr) under the Restaurants section, or requested from the CESFO Restaurants Accounting Department (tel.: 01 69 15 65 89), duly completed and signed by the Director of the host laboratory.
- **A payslip** dated within the last three months or the total amount of grants and salaries.
- Student card for doctoral students and DEA trainees or other student trainees.

✚ **For pensioners**

**For the first year:**

- The certificate from your former employer, to be requested from the personnel department of the organisation you worked for, or **a photocopy of your pension statement**.

**For subsequent years:**

- The CESFO membership certificate from the previous year will suffice for renewal.

**Your CESFO certificate**

You will shortly receive your **CESFO membership certificate** by email. Please keep it safe: it confirms your status and gives you access to all the association's activities.

**Please check your spam folder** if you do not receive it within the next few days.

If you do not receive it within **15 days**, please contact the badge service.